

2nd Annual PTO Holiday Craft Show Registration Form

Galena Middle School

Saturday November 3, 2018

Name: \_\_\_\_\_

Business Name: \_\_\_\_\_

Phone: \_\_\_\_\_ Cell: \_\_\_\_\_

Email: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Description of craft(s): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Booth space is approx 6 ft. x 8ft and includes a table (6ft.) and two chairs. Each space cost \$25 (if you are a returning vendor then you price will be \$20). All of the proceeds of this will go to GMS PTO.

How many spaces? \_\_\_\_\_

Electric needed (Please explain why) \$5.00 \_\_\_\_\_

I would like to set up Friday night 6:00 pm to 8:00 pm \_\_\_\_\_

I would like to set up Saturday morning 6:00 am to 7:30 am \_\_\_\_\_

Please make checks payable to "Galena PTO" and send payment with this registration form to:

Galena Middle School

ATTN: Tiffany Gratton

702 E. 7th Street

Galena, KS 66739

If you would like a mailed confirmation please supply a self-addressed stamped envelope for confirmation or we can email you a confirmation. By acceptance of this agreement, the undersigned dealer expressly releases Galena USD #499 and all representatives thereof from any liability for damage, injury, or loss to person and property from cause whatsoever during occupancy of the premises. I, the undersigned, agree to the above stated.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

2nd Annual PTO Holiday Craft Show Food Vendor Registration Form

Galena Middle School

Saturday November 3, 2018

Name: \_\_\_\_\_

Business Name: \_\_\_\_\_

Phone: \_\_\_\_\_ Cell: \_\_\_\_\_

Email: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Description of food(s): \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Booth space will be provided right outside of the entrance of the craft show and near where the car show will be going on. We will not be able to provide electric since it is outside. Each space cost \$50 (if you turn your registration form before October 12th the space will cost \$40). All of the proceeds of this will go to GMS PTO.

I would like to set up Friday night 6:00 pm to 8:00 pm \_\_\_\_\_

I would like to set up Saturday morning 6:00 am to 7:30 am \_\_\_\_\_

Do you need space for a food truck or table space \_\_\_\_\_

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ATTN: Tiffany Gratton

702 E. 7th Street

Galena, KS 66739

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Signature: \_\_\_\_\_ Date: \_\_\_\_\_

2nd Annual PTO Holiday Craft Show Registration Form

Galena Middle School

Saturday November 3, 2018

General Information

**SHOW HOURS:** Advertised show hours will be from 8:00 am until 3:00 pm. Please have booths ready by 7:30 am; we reserve the right to use that space after 7:30am.

**SET UP:** The school will be open at 6:00 am the day of the event for set up. Friday evening set up is available from 6:00 pm to 8:00 pm. Once you are registered, we will give you a cell number to call if you have to cancel set up on Friday night. Unloading time in front of the school should be short for the convenience of all the crafters/vendors and can only occur until 7:30 am. After unloading, please park in the parking lot by the New Gym. The Car show will be going on in front of the high school. This will also be where the food vendors will be set up.

**SPACE RENTAL FOR CRAFTERS:** Indoor (Cafeteria and Commons Area in High School) approx 6ft x 8ft. Price of \$25 (or \$20 for returning vendors) includes (6ft) Table, Booth space and two chairs.

**SPACE RENTAL FOR FOOD VENDORS:** Outdoor right next to the entrance of the High School and surrounding the area of the car show. Each space will be adequate to fit your food truck or tables that you bring.

**FOOD:** Refreshments will be on sale throughout the day in the area through the different vendors available.

**BUILDING REGULATIONS:** NO smoking or alcoholic beverages will be permitted.

**CANCELLATIONS:** Vendors/Crafters may receive a refund for cancellation up until October 26, 2017. There is a \$15 fee for returned checks. Galena Middle School PTO will provide planned advertising, promotion and publicity covering the show, a listing of exhibitors, crafts and space location in our holiday crafts directory. There is a limit of 3 vendors of one type of product (ex. jewelry etc.).

Thank you!

Name \_\_\_\_\_

Vendor Type \_\_\_\_\_

# of Booth Spaces \_\_\_\_\_

Electricity \_\_\_\_\_

Early Set-up (Friday 6pm to 8pm) \_\_\_\_\_

Set-up (Saturday 6am to 7:30am) \_\_\_\_\_

2nd Annual PTO Car Show Registration Form

Entry Number

Galena Middle School

Saturday November 3, 2018

Name: \_\_\_\_\_

Car Make: \_\_\_\_\_ Car Model: \_\_\_\_\_ Year: \_\_\_\_\_ Color: \_\_\_\_\_

Special Features: \_\_\_\_\_

Phone: \_\_\_\_\_ Cell: \_\_\_\_\_

Email: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Each car entry will be \$15. All of the proceeds of this will go to GMS PTO. Plaques will be given at 2:30 p.m. for the following categories (Best of Show, Rat Rod, Custom, Stock)

How many Vehicles? \_\_\_\_\_

Please make checks payable to "Galena PTO" and send payment with this registration form to:

Galena Middle School

ATTN: Tiffany Gratton

702 E. 7th Street

Galena, KS 66739

I do hereby grant permission to the Galena PTO Craft and Show personnel to photograph me and my vehicle. I understand that the pictures may be posted on the Galena USD #499 website and/or other promotional or advertising materials: Initials: \_\_\_\_\_

We will make every effort to judge your car when you have completed detailing. Judges will score the car as presented by the owner. Initials: \_\_\_\_\_

I agreed to abide by all the rules of the car show and do understand that ALL decisions of the judges and/or committee are final. The undersigned consent does hereby release and hold harmless from any and all damages, obligations, responsibility, or liability Galena USD #499, the City of Galena, and any other party involved in the car show, both to their person or property. Car Show personnel reserve the right to refuse any entry and/or revoke the acceptance of any entry for any vehicle. I certify that all car(s) that I have entered in the show are insured. No burn-outs. No alcohol. No pets.

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Signature: \_\_\_\_\_ Date: \_\_\_\_\_